



PENSIONS COMMITTEE

24 November 2015

Report

Subject Heading:

COMMUNICATIONS STRATEGY
STATEMENT FOR THE PERIOD 2016 -
2018

CMT Lead:

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Policy context:

LGPS Regulations around Communication

Financial summary:

To achieve savings where possible through
effective efficient communication

**The subject matter of this report deals with the following Council
Objectives**

Havering will be clean and its environment will be cared for
People will be safe, in their homes and in the community
Residents will be proud to live in Havering

SUMMARY

The report advises members of the current and aspirational Communication Strategy of the Council's Pensions administration team in relation to the Local Government Pension Scheme.

RECOMMENDATIONS

Members consider and approve the Pension Team's Communications Strategy for the 3 year period 2016 September 2018.

REPORT DETAIL

1. Regulation 61 of The Local Government Pensions Scheme Regulations 2013 requires the Administration Authority to prepare and publish a written statement covering communications with scheme members and employing authorities
2. The statement must set out the following
 - Communications with members, representatives, prospective members and employing authorities
 - The provision of information and publicity about the scheme, to the above
 - Format, frequency and method of distributing such information, or publicity
 - The promotion of the scheme to prospective members and their employers
3. The Communication strategy aims are to communicate with the various stakeholders in a clear, plain English manner with as little jargon as possible.

It also aims to utilise modern media that is cost effective and efficient, placing emphasise on greater use of the pension website www.yourpension.org.uk/handr as well as electronic notifications.

4. The use of Member Self Service for access to pension records is intended to be rolled out in this financial year, which should free up Pension Administration team member time and also save on postage costs.
5. Appended to this report The Communications Strategy 2016-2018:

IMPLICATIONS AND RISKS

Financial implications and risks:

The financial implications are administrative savings both in postage and Officer time. There are no risks envisaged, in this strategy.

Legal implications and risks:

There are no apparent legal implications in noting the content of this report.

Human Resources implications and risks:

None arising directly.

Equalities implications and risks:

None arising directly.

BACKGROUND PAPERS

The Local Government Pensions Scheme regulations 2013

